

Minutes from PTO meeting, September 12, 2011 – 6:30pm

Present at meeting: Lise-Anne Cooledge, Barb Vanzo, Pauline Perry, Naomi Shaw, Trina Bobardier, and Kendra Myers.

PRINCIPAL'S REPORT:

David was unable to attend the meeting but sent a report to be read in his absence. Kim Horton has been working with the Enrichment Committee to offer parent workshops at Westford this year. There will be different topics each time along with a light dinner and childcare. Topics will include positive discipline, de-escalation, and establishing family routines.

Lee Lichtenstein is the new class advisor for the 8th grade class.

David also spoke of the Back to School Open House on Sept. 14th at 5:30pm. He also wondered about the PTO purchasing paper goods for the Open House. After a brief discussion, Kendra made a motion to supply the paper goods. Pauline seconded the motion and all approved.

TREASURER'S REPORT:

Pauline provided us with the following updated accounting record:

\$5156.50 is the current balance after estimated expenses the balance is:

\$3656.50 for the start of the new school year

BOOK FAIR

As discussed last year, the PTO will take on the annual Westford book fair. We need a point person to coordinate volunteers and communicate with both Sandy and Pauline. Kendra volunteered to be that person. We will need volunteers for set-up, unpacking, Wednesday night, each weekday, and repacking. Naomi will ask the 8th graders about running an activity for Wednesday night such as a craft table.

INNISBROOK

Kick-off is this Friday (Sept. 16th) at 2:30pm. It will be low key and this year we will not be doing prizes but will instead give an ice cream party to the winning class from each team. Ginny has already labeled and packaged the brochures and we are ready to go.

OPEN HOUSE

The PTO will set up a table for parent volunteer sign ups, PTO information, and Advantage Card registration. Lise-Anne will man the first part of the evening and Barb will take the last part.

OTHER

We would like to revisit the idea of possibly setting aside a set amount each year for an Artist in Residence and think about other possible projects for the future.

Meeting was adjourned at 7:15pm
Kendra Myers

Submitted by