

CCSU Mentor Application Form

Updated 8/21/07

Personal Information

Employee Name (please print): _____

District(s): _____ School(s): _____ Department: _____

Current VT Educator Licensing endorsement(s) held: _____

Please indicate which group(s) of individuals you are interested in mentoring (check all that apply):

New/Beginning Teachers Student teachers/Post Bacs TAP Participants Other _____

Work History

Please describe the subject areas, content areas and grade levels taught within the past five years.

Professional Commitment

Please describe your involvement in student activities, school/district projects, events, committees and the like within the past five years.

Time Commitment

Being a mentor will require face-to-face contact with the assigned teacher/pre-service teacher throughout the day/week, during prep &/or professional periods, during lunch, before/after school, during school breaks, and the like. Mentors would also be required to attend and participate in a summer mentor training and orientation session, regular monthly meetings, and the like.

Are you willing and available to make this time commitment? Yes / No (please circle one)

Mentoring Experience

Please describe your previous experience in a mentoring capacity within the past five years. (Such could include participating as a cooperating teacher or teacher mentor, being a sponsor for a "UVM 209" student, participating in inter-disciplinary teams, and the like.)

Reflection

How would you see your role as mentor?

Teachers who are interested and qualified to mentor shall complete an approved application form by **June 10th** of the preceding school year. Applications received after June 10th shall be considered on position available basis. The school principal and/or his/her designee shall be responsible for the selection and assignment of mentors with input/feedback from the TAP coordinator, mentor coordinator, team leader, and/or department chair. The decision of the school principal shall be final. Selection and assignment of mentors shall be made on an annual basis. See below for a list of qualifications.

All new teachers and pre-service teachers who are to be assigned a mentor shall be referred to herein as mentee.

Mentor Qualifications:

- Demonstrated proficiency as an educator in content area, teaching techniques, and leadership.
- Ability to make the time commitments necessary for successful mentoring (including face-to-face contact with the assigned mentee throughout the day/week, during prep &/or professional periods, during lunch, before/after school, during school breaks, and the like; summer mentor training and orientation; regular group council meetings; and the like).
- Highly committed to the task of preparing individuals for success as educators, and/or helping individuals find success and gratification in their work as an educator.
- Evidence of success as a cooperating teacher, or other mentoring capacity.
- Proven professional commitment to the school and district including recent and significant involvement in student activities, school/district projects, events, committees and the like.
- Willingness to observe and be observed.
- Demonstrated excellence in working with adults.
- Proven commitment to on-going professional development.
- Demonstrated sensitivity to others' points of view.
- Demonstrated willingness to be an active and open listener.
- Demonstrated competence in social and public relation skills.
- Available for possible two-year mentoring option if needed.
- Hold a valid Vermont teaching license with a corresponding endorsement and instruction level as the mentee (or of which the mentee is seeking) preferred.
- Must work (or have recently worked if retired) within the same school/department/team of the mentee, and have experience and/or knowledge of the content area/grade assignment of the mentee.
- Work schedule must permit common meeting times with the mentee during the course of the day/week.
- Masters degree (or equivalent) plus five years of teaching experience preferred, but not required.