

Summit Street School PTO Meeting Minutes
Tuesday, November 8, 2011 6:30 PM

Officers in attendance:

Melissa Paquette, Co-Chair
Sachi Hergesheimer, Co-Treasurer
Nicki Giard-Jeter, Co-Treasurer
Casey Carmolli, Secretary

Staff in attendance:

Mary Hughes, Principal

Total attendance: 13

Welcome and Introductions, Melissa Paquette

Thank you to all who helped with the Spaghetti Dinner, Fun Run, and Teacher's Luncheon. Good turnout for the Spaghetti Dinner. Mindy Deibler said many volunteered for the Fun Run. Mr. Soules will be here until Thanksgiving break.

Principal's Report, Mary Hughes

-Thanksgiving Assembly – the children sang a beautiful song with sign language. Ms. Comeau's class was the first to share. Mrs. Cole's class is next. Mindy mentioned that photos from the Thanksgiving Assembly are available on the school's website. Thank you Mr. Wolfgang, Mrs. Duggan, and Mrs. Waite for taking and posting the pictures.

-An Egypt flag will be added to the gymnasium. Mr. Soules commented that the children are always talking about the flags.

-Kathleen Ready has scheduled the Hannaford-sponsored Food Play for Dec. 6th at 8:30AM. This entertaining presentation focuses on eating healthy and even includes juggling. Parents and younger siblings are welcome. Mrs. Bergstrom's class will share the following Tuesday.

-The next Natural Playground Committee meeting is Tues. Nov. 15th at 6:30 in the L.C.

The EJ Planning Commission has approved the project.

-Students have the Monday and Tuesday off before Thanksgiving for professional development.

Susan Titterton – positive school environment, revamping behavior response system

Kym Asam – trauma-informed learning environment

Dave Davidson & Gabrielle Smith - Smart Board learning activities involving children

Amy Cole - National Common Core Standards

Team Time

-Chess has been scheduled throughout the school with chess coach Mr. Mills. Children love it as they improve their logic, math, and reasoning skills.

Treasurer's Report

-Sachi Hergesheimer and Nicki Giard-Jeter handed out copies of the PTO Budget with Anticipated Expenses and Anticipated Income, Playground Budget Detail, and a Summary of expenses and income for Oct. 2011. The Budget outlines the PTO's regular activities with a net balance of \$1711. Expenses and income in Oct. involved the Gift Card Grab (\$111.25 profit), Spaghetti Dinner (\$389.91 profit), Book Fair, Echo Pass, and babysitting for 2 PTO meetings.

The PTO account current balance is \$2663.18.

-PTO fundraisers to go into the PTO account, not the playground account. Separate fundraisers.

Mary asked that the Playground account balance be included in account summaries. The two accounts may merge when non-profit status is approved. The playground account is currently with CCSU because of the anticipated large amounts of money and the need for invoicing.

-The Book Fair is not included in the budget, because it balances out. The Learning Center receives benefits by points earned from Book Fair sales.

-The fiscal year ends in June.

-The Fun Run was not a fundraiser this year. \$170 was spent on this year's prize, a bracelet. Sachi suggested that the healthy snacks are sufficient and that prizes aren't necessary.

-Mary commented that the budget and summaries are very clear and organized.

-Mindy made a motion to approve the PTO FY 2011-2012 Budget. Casey seconded. All approved.

Upcoming Events

- Red Barn** Fundraiser materials went out in Friday Folders. **Orders due on Nov. 18th.**
- Non-Food Drive (Nov. 11-Dec. 2).** Christy Fay volunteered to head up this effort. She contacted the Heavenly Food Pantry to check on their needs. Info. sheets to go home in Friday Folders. Grade assignments: K- toothpaste & toothbrushes, 1st- bar soap, 2nd- shampoo, 3rd- deodorant.
- Teacher Dessert Swap (Dec. 22, the last school day before vacation). Mindy volunteered to coordinate this. She will send out a general email to request desserts and will also contact those who specifically signed up.

Other Business

- Labels for Education – Margaret Gilbert volunteered to collect and mail in labels.
- Box Tops – Theresa Dwyer volunteered to be in charge of this.
- Hannaford – Casey Carmolli posted information on how to obtain special receipts and will check to see that any brought to school make it back to Hannaford by the Dec. 3rd deadline.
- Collection Box – Sachi mentioned that the CTE woodworking class will be building a Box Top/ Labels/Ink cartridge collection box for Fleming and asked if we would like one, too. Yes! Mary approved the use of the space by the door. Sachi will provide measurements to CTE.
- Fleming School is planning a Kids Night Out for Friday, Dec. 2. Do we want to offer one at the same time for 50 K-3 kids, as in the past? Someone would need to step forward to take it over. Tracey Williams and Chris Catterton have organized this event many times. At least 7 adults are needed to man various activity stations in different rooms. Carrie Robinson is willing to help.
- Theresa Dwyer offered a new idea of a yearbook. Her daughters' previous school produced a 40-page, softcover yearbook with individual and class photos. Cost: \$15. Money was raised for those who could not afford one. Casey was not sure the PTO could handle another project. Mary said new ideas are always welcome. We decided to discuss it again at our next meeting in January.
- A kindergarten parent asked when does the Directory usually come out? Tracey is working on it. Fall is the goal, but sometimes not until January or February.

Meeting ended at 7:10 PM.

No December Meeting. Next Meeting: Tuesday, January 10th at 6:30.

Minutes submitted by Casey Carmolli, Secretary