

Name:  
Date:

Book Project  
Book Letter

## Book Letter Requirements

Student    Teacher

- Written in letter format (follow class example)
- Date written out (ex. August 23, 2004)
- Greeting followed by a comma
- All paragraphs indented

First paragraph contains an introduction:

- Title
- Author
- Setting
- Short summary

Second paragraph

- Choose a main character in the book. Describe a problem the character faced and how the problem was resolved.

Third paragraph

- Who would you recommend this book to (audience) and why?
- Include your own personal opinion of the book and why you feel that way.

- Closing followed by a comma
- Signature in **cursive**, written directly under the closing
- No more than **3** spelling errors
- Complete sentences/ no run-ons
- No more than **3** punctuation or capitalization errors

**Pass**

Meets all requirements  
of the project.

**Not Pass**

All requirements are *not*  
met.