

HOW TO COMPLETE THE SERVICE/LEADERSHIP FORM FOR THE NATIONAL HONOR SOCIETY (NHS)

Carefully read the following instructions before completing the attached application. Be sure to follow specific instructions so that you will receive the fullest possible credit for those activities that you have completed.

In order to meet the Service/Leadership standards for acceptance into NHS it is important that you:

- 1) Show active involvement in the major categories (numbered I, II, III)
- 2) Meet the minimal standard established by the National Honor Society Council.
- 3) Submit your documentation on time. Please note the deadline (date and time) in the letter you received.

Please read the following guidelines.

- **DO NOT SIGN YOUR NAME ANYWHERE ON THE FORM.**
- **Write only your student number in the space provided so that your form can be reviewed in a completely objective manner.**
- **Examine the entire form and on a separate paper, organize the items you want to include in each section. Then neatly transfer the information to insure that the maximum allowed credits can be given.**
- **You may only receive credit for those activities that have been completed during your high school career. You will not be given credit for those activities that you completed before entering high school or for activities you hope to complete this coming year or in the future.**
- **You may want to reference the attached partial list of activities to help you in completing the form. However be sure to include other items that would help demonstrate service and/or leadership.**

