

# NetTrekker Registration - for the Westford School



1. Click on the NetTrekker icon on the desktop and click on the Register link in the top right corner.

2. Fill in the form and type FE394F in the Registration Key field.

3. After you complete the registration you see your username at the top of the page but your status will still be "student."

BenDavidson [ [Student](#) ] , Westford Elementary School | [Logout](#) | [Home](#)

4. In order to change your status to "Teacher," so you may bookmark Web sites for students to access, click on the profile link in the "My Tools" box on the right.



## Edit Your Profile

Please fill in the following form, making sure all the required fields are complete. Then click 'Done' at the bottom. The fields with an (\*) indicate required fields.

### Account Information

Username: ► BenDavidson

Create a new password: ►  (5 character minimum)

Re-enter your new password for verification: ►  (5 character minimum)

\*Choose a password question: ►

\*Answer your question: ►  (type your answer)

Current school role: ► Student

Teacher Code: ►

Your School: ►

5. In the Teacher Code box type in the word "teacher" and click "Done."

6. You will see at the top of the page your status has been changed to "Teacher. "

