

1 **Chittenden Central Supervisory Union**

2 Westford School Board Meeting

3 October 6, 2008

4 Westford Commons

5
6 **Board Members Present:** Martha Heath, Jennifer Townsed, Beth Lane, Nathan
7 Lavallee, Andre Roy

8
9 **Administrators Present:** Mike Deweese, Judy DeNova, Grant Geisler, Linda Keating,
10 David Wells

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12 Martha Heath called the meeting to order at 6:35 p.m.

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14 **Visitors to be Heard**

15 There were no visitors to be heard.

16
17 **Questions and Comments on the Principal's Report**

18 David Wells said the school is following the guidelines on class size as outlined in the
19 Future Framing document.

20
21 **Task Team Updates**

22 Jennifer Townsend briefed the board on a recent Building Blocks Task Team meeting.
23 The board discussed the possible use of "SurveyMonkey" as a means of assessing
24 popular views on budgets. Martha Heath requested an agenda item to discuss how
25 success is defined in a school. Jennifer Townsend will work on updating the Critical
26 Friends list. The board discussed including useful VSBA information in board monthly
27 submissions to the Town newsletter.

28
29 **CCSU Board Meeting Debrief**

30 Beth Lane debriefed the board on the last CCSU meeting. She reviewed some of the
31 questions posed to board members during the Pillars of Planning session.

32
33 **Social Studies Curriculum**

34 Linda Keating walked the board through the new social studies curriculum. This
35 curriculum is also available on-line via the CCSU web-site (www.ccsuvt.org).

36
37 *Beth Lane moved and Andre Roy seconded the motion to approve the recommendation to*
38 *approve the social studies curriculum. The motion passed 5-0.*

39
40 **School Action Planning Update**

41 The board reviewed the student demographic profile and the 2007-2008 performance
42 data. Administration produced plans for serving the special education population. There
43 is an immediate, unplanned need for a .5FTE instructional assistant.

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45 **Paperless Meetings**

46 Martha Heath pointed out that dial-up connections to the internet makes it difficult to
47 download the board meeting material. Andre Roy expressed interest in having laptop
48 computers made available to all board members. Martha Heath is skeptical about the
49 community supporting such an initiative. The next board meeting materials will be
50 delivered electronically.

51

52 **Board Communication Planning**

53 Grant Geisler reviewed the FY' 10 budget preliminaries. Martha Heath will communicate
54 with Nanette Rogers regarding a joint school board/Town information meeting prior to
55 the budget vote. The information meeting must be held 10 days prior to the vote on the
56 budget. The board discussed the need to communicate differently.

57

58 **Consent Agenda**

59 The Consent Agenda consisted of meeting minutes from September 2, warrants, cafeteria
60 plan amendments, and involvement in the 457 plan.

61

62 The minutes were pulled for revision.

63

64 *Andre Roy moved and Beth Lane seconded the motion to approve the Consent Agenda,*
65 *not including the minutes. The motion passed 5-0.*

66

67 *Andre Roy moved and Beth Lane seconded the motion to approve the minutes as*
68 *amended. The motion passed 5-0.*

69

70 **Future Agenda Items**

- 71 • Update on math and writing curriculums
- 72 • AYP
- 73 • Budget
- 74 • How is success defined in schools
- 75 • Board self-evaluation
- 76 • Communication of budget

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78 The meeting adjourned at 9:15 p.m.

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80 Respectfully submitted by Jennifer Townsend.