

1 **Chittenden Central Supervisory Union**

2 Westford School Board Meeting

3 November 3, 2008

4 Westford Commons

5
6 **Board Members Present:** Martha Heath, Andre Roy, Jennifer Townsend, Nathan
7 Lavallee

8
9 **Administrators Present:** Mike Deweese, Judy DeNova, Grant Geisler, David Wells

10
11 **Others Present:** Mike Nelson

12
13 Martha Heath called the meeting to order at 6:40 p.m.

14
15 **Visitors to be Heard**

16 There were no visitors to be heard.

17
18 **Questions and Comments on the Principal's Report**

19 David Wells presented his monthly update to the board.

20
21 **Task Team Updates**

22 Jennifer Townsend demonstrated to the board the capabilities of the [CCSU web-site](#). A
23 new feature of the site is under the "[Communication/News](#)" section, which allows parents
24 to communicate success stories by e-mail to Cindy Remy, who will share them with
25 schools composing newsletters and other media avenues.

26
27 Mike Deweese briefed the board on the VSA/VSBA fall conference.

28
29 **Curriculum Updates**

30 The board reviewed the [Guaranteed Viable Curriculum for Math](#) on-line. The board was
31 encouraged to review the [curriculum web-site](#) independently and bring questions forward
32 next month. The writing curriculum will also be previewed next month. David Wells
33 directed the board to the information on the web-site regarding [supervision and](#)
34 [evaluation](#).

35
36 **Collective Bargaining Update**

37 Collective Bargaining is currently in its planning stages.

38
39 **Driveway and Parking Lot**

40 The Board reviewed with Grant Geisler the tentative timeline regarding driveway and
41 parking lot improvements. Martha Heath said it may be legally required to get voter
42 approval for a bond issue by Australian Ballot. Mike Deweese will research this topic
43 further and will update the board next month. The Board agreed the proposals should be
44 presented at the January 8, 2009 joint School Board/Select Board meeting. Some
45 advance information should be made available before the meeting. Mike Nelson agreed
46 to have information available in December. Martha Heath asked Grant Geisler to estimate

47 how much money is saved by having volunteers do the initial planning work. She also
48 asked Grant Geisler to lay out the financial information, payment schedule, and the
49 impact on taxes for public information. This information will be included on the [School](#)
50 [Board's web-site](#).

51

52 **FY'10 Budget Guidance Check-In**

53 Grant Geisler requested the board to substitute the “Comprehensive Plan for Continuous
54 Improvement” for the “Future Framing Tool” level program as part of the board’s budget
55 guidance. Andre Roy expressed concern for this as it may imply essential elements are
56 not already included in the budget.

57

58 **Budget Communication Planning**

59 In addition to sending contributions to the Town Newsletter, board members will also
60 send their submissions to Cindy Remy, who will manage additional dissemination of
61 these contributions. She will post them on the “[Newsletter](#)” portion of the web-site,
62 include them in the Westford School newsletter, and include them on [Front Porch Forum](#).

63

64 Board members will review the “Community Contacts” list and send additional names to
65 Judy DeNova. The Building Blocks Communications Task Team will discuss next steps
66 with this list.

67

68 **Defining Success in Schools**

69 Andre Roy will include some stories of success in the next submission to the Town
70 Newsletter. David Wells will send him some examples.

71

72 **Consent Agenda**

73 The Consent Agenda consisted of October 6, 2008 meeting minutes and warrants. It was
74 amended to also include authorization of the chair to sign the 403(b) plan document.

75

76 *Andre Roy moved and Nathan Lavallee seconded the motion to approve the Consent*
77 *Agenda as amended. The motion passed 4-0.*

78

79 Martha Heath asked administration for suggestions and comments regarding the VSBIT
80 survey. Judy DeNova handed out data regarding David Wells’ work on supervision and
81 evaluation of the staff.

82

83 **Future Agenda Items**

- 84 • Budget
- 85 • Curriculum updates (math and writing)

86

87 The board adjourned at 8:35 p.m.

88

89 Respectfully submitted by Jennifer Townsend