

1 **Westford School Board Meeting**
2 **6:30 p.m., Tuesday, May 31, 2011**
3 **Westford Commons**

4
5 **Board members present:** Martha Heath, Marilyn McConnell, Mark Drapa, Alison Weinhagen,
6 Andre Roy

7
8 **Administrators present:** Mike Deweese, Grant Geisler, David Wells

9
10 Meeting called to order at 6:33

11
12 There were no visitors to be heard

13
14 **Capital Plan Development**

15 Discussed capital plan, plan of expenditures going out for 16 years, identified FY 13
16 replacement items that potentially are in need of addressing FY 13, majority of items are roof
17 replacement/heating system/kitchen

18
19 **Site Plan for Drop-Off/Pick-Up**

20 Discussed current drop off/and reasons why reverted back to current situation. Committee to
21 be established to discuss the drop off and come up with more of a permanent situation. Board
22 member Andre volunteered for this committee; the committee will be charged with coming up
23 with more of a permanent solution to the drop off/pick up situation

24
25 **NECAP Data Review**

26 Reviewed NECAP data.

27
28 Tests are given in October so they are really measuring previous years achievements/question
29 asked as to what is average of students taking tests in grades: grades 3/4: 43 students, 5/6 : 34
30 students 7/8: 45 students. Compared data with other schools/Westford results were good
31 compared to other elementary schools within CCSU.

32
33 Continuing concern to insure that % of students testing in proficiency continues to grow/is not
34 desirous to see increase in "not proficient" category/

35
36 **Consent Agenda**

37 Consent items: minutes of 4/25/11

38 Professional appts: French teacher/part time speech language pathologist

39
40 Consent agenda moved by Martha, 2nd by Andre. Motion passed 5-0

41

42 **Future Agenda Items**

43 next bd meeting 6/20/11

44 Possible more capital items/refined plan

45

46 **Executive Session: Personnel**

47 Entered Exec session to discuss personnel issues: 07:34 - Note: 1 minute ahead of schedule

48

49 Moved by Martha, 2nd by Mark

50

51 Moved out of executive session 8:02

52

53 Adjourned at 8:02.5

54

55 Minutes respectfully submitted by Andre Roy, Clerk