

1 **Chittenden Central Supervisory Union**

2 Westford School Board

3 May 3, 2010

4 Westford School in the Commons

5
6 **Board Members Present:** Jennifer Townsend, Allison Weinhagen, Andre Roy, Marilyn
7 McConnell, Martha Heath (arrived later)

8
9 **Administrators Present:** David Wells, Judy DeNova, Grant Geisler

10
11 **Visitors Present:** Dave Brisson, Eric Henshaw, Conrad Racine, Gavin Cook, Andrea
12 Letorney, Linell Vilaseca, Richard Heaps

13
14 Andre Roy convened the meeting at 7:00 p.m.

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16 **Visitors to be Heard**

17 Eric Henshaw asked what the line item for the CCSU assessment is within the budget.

18
19 **Principal's Report**

20 David Wells reviewed the School Action Plan goals. The board will be asked to approve
21 the action plan in June. Board members can email questions before the June meeting.

22 David Wells also commented on the parent/student survey results. Martha Heath
23 requested that David Wells bring back to the board efforts to use the survey results.

24
25 **FY'11 Budget Reconsideration**

26 Martha Heath asked whether the board would like to divvy up the budget presentation.

27 Grant Geisler will send the presentation slides via email to board members who will
28 present the budget.

29
30 **Town/School Mutual Opportunities**

31 Marilyn McConnell handed out drafts of her proposal on the topic of the school budget
32 process. She is suggested a greater emphasis on multi-year budgeting, setting broad
33 strategic goals. The board will review her hand-out and discuss it at next month's
34 meeting. Martha Heath asked what Marilyn McConnell sees as the process for moving
35 forward. Marilyn McConnell suggested joint work with the Select Board. Judy DeNova
36 noted the Select Board stated interest in using the school as an emergency shelter. This
37 could be a starting point.

38
39 **Board Communications**

40 Judy DeNova reviewed board communications options. Martha Heath recommended
41 taking a "wait and see" approach to communications.

42
43 **Teacher Appreciation Planning**

44 David Wells reported the PTO is doing a lot for Teacher Appreciation Week. He
45 suggested waiting until later in the year. A letter from the board will be drafted. Judy
46 DeNova will draft a letter and will organize a fruit basket.

47
48 **Consent Agenda**

49 The Consent Agenda consisted of warrants and April 14, 2010 meeting minutes.

50

51 *Allison Weinhagen moved and Andre Roy seconded the motion to approve the Consent*

52 *Agenda. The motion passed 5-0.*

53

54 **Future Agenda Items**

55 • Strategic Budget Planning (Marilyn McConnell)

56 • Approve School Action Plan

57 • Review Budget Vote

58

59 **Meeting Re-Cap**

60 Routine.

61

62 **Executive Session: Contract Matter**

63 *Andre Roy moved and Allison Weinhagen seconded the motion to enter into Executive*

64 *Session to discuss a Contract Matter. The motion passed 5-0.*

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66 The board moved into Executive Session at 7:55 p.m. and moved out of Executive

67 Session at 8:45 p.m.

68

69 The board adjourned at 8:50 p.m.

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71 Minutes respectfully submitted by Jennifer Townsend