

MAINTENANCE TECHNICIAN II GR-7

Revised 10/26/09

BASIC FUNCTION

To perform a wide range of skilled building repair and construction work on school district buildings and grounds; to assist with other general buildings and grounds maintenance work as needed.

CHARACTERISTIC DUTIES & RESPONSIBILITIES

- Perform a wide range of skilled carpentry and related trades work associated with the repair and construction of school facilities, with a focus on major repairs, remodeling and new construction projects, involving:
 - all types of rough and finish carpentry work, both interior and exterior (doors, windows, walls, ceilings, floors, stairways, roofs, fences, staging, framing, and the like);
 - concrete and masonry work (wall repair and construction, laying footings, concrete floors, etc.);
 - roof work (asphalt shingle installation and other roofing surfaces);
 - plaster and drywall work;
 - interior and exterior painting and staining, including surface preparation;
 - glass cutting and installation;
 - lock installation and repair;
 - basic plumbing and electrical maintenance, troubleshooting and repairs; and assistance to licensed plumbers and electricians on more skilled plumbing, heating system and electrical installation, upgrading and repair projects.
- Assist with/carry out a variety of planning tasks related to assigned projects, including design of methods, determining and preparing estimates of projects, including design of methods, determining and preparing estimates of cost and amounts of materials needed, time needed to complete work, and the like.
- On a seasonal as-needed basis, assist with general grounds maintenance tasks, including mowing, snow removal, athletic field maintenance, and the like. Operate various types of equipment used in grounds work.
- Clean up work areas, tools and equipment.
- Secure necessary supplies and materials for assigned jobs.
- Oversee the activities of junior technicians assigned to specific projects.
- Perform related duties as assigned.

SUPERVISION RECEIVED

Minimal supervision is received from a senior technician, supervisor or the Director of Property Services.

MINIMUM QUALIFICATIONS

High school education desirable, plus 6 to 7 years of relevant training and/or experience, or a combination of education and experience from which comparable knowledge and skills are acquired.

- Broad base of knowledge and skills related to the building trades, including rough and finish carpentry, masonry and concrete foundation work, basic plumbing/wiring, heavy equipment operation, and the like.

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This general outline illustrates the type of work which characterizes the Job Classification. It is not an all-encompassing statement of the specific duties, responsibilities and qualifications of individual positions assigned to the classification.

Frequency	Code	Description
Sometimes	S	activity may exist sporadically, but not on a consistent basis.
Occasionally	O	activity exists on a consistent basis for less than 1/3 of the time
Frequently	F	activity exists from 1/3 of the time up to 2/3 of the time
Constantly	C	activity exists for 2/3 or more of the time
Not Applicable	NA	activity is not present in the position

PHYSICAL EFFORT AND STRESS. Employee must have the physical ability to perform the essential functions of the job as outlined above, in addition to the following (Indicate appropriate code from above):

	<i>Frequency Code</i>	<i>Essential</i>	<i>Not Essential</i>
SITTING	S		X
STANDING	C	X	
WALKING	C	X	
SEEING	C	X	
HEARING	C	X	
TALKING	C	X	
DEXTERITY (hands/fingers)	C	X	
USE OF COMPUTERS AND EQUIPMENT	O		X
LIFTING			
up to 10 lbs.	F	X	
10-25 lbs.	F	X	
25-50 lbs.	F	X	
50-100 lbs.	O	X	
100+ lbs.	NA		X
CARRYING			
up to 10 lbs.	F	X	
10-25 lbs.	F	X	
25-50 lbs.	F	X	
50-100 lbs.	O	X	
100+ lbs.	NA		X
BENDING/SITTING	F	X	
PUSHING/PULLING	F	X	
TWISTING	F	X	
CLIMBING	O	X	
BALANCING	O	X	
CROUCHING	O	X	
KNEELING	O	X	
CRAWLING	S		X
REACHING (i.e., overhead)	O		X
HANDLING	F	X	
DRIVING	F	X	
REPETITIVE MOVEMENTS (hands, feet)	O		X
MANAGING STRESS	S		X
RESOLVING CONFLICTS	S		X

WORKING CONDITIONS/ENVIRONMENTAL FACTORS: All conditions common to a construction site for residential housing including, but not limited to, the following (Indicate appropriate code from above):

	<i>Frequency Code</i>
EXPOSURE (dust, dirt)	C
EXPOSURE (extreme heat – non-weather, flames)	NA
EXPOSURE (extreme cold – non-weather)	NA
EXPOSURE (fumes, odors)	O
EXPOSURE (viruses, infectious diseases)	C
EXPOSURE (water)	S
EXPOSURE (hazardous equipment)	C
EXPOSURE (chemicals, hazardous materials)	O
UNEVEN TERRAIN	NA
OUTDOOR WEATHER CONDITIONS	O
VIBRATION/NOISE	F
HEIGHTS	O

Definitions - Physical Demands

Sitting: remaining in a seated position

Standing: remaining on one's feet in an upright position at a work station without moving about

Walking: Moving about on foot

Seeing: Perceiving with the eye

Hearing: Perceiving or listening to sound by ear

Talking: Articulating, speaking or discussing using spoken words

Dexterity: Skill in the use of hands and fingers

Lifting: Raising or lowering an object from one level to another (includes upward pulling)

Carrying: Transporting an object, usually holding it in the hands or arms or on the shoulder

Bending/Stooping: Bending the body downward and forward by bending the spine at the waist. Occurs to a considerable degree and requires full use of the lower extremities and back muscles.

Pushing: Exerting force upon an object so that the object moves away from the force (includes slapping, striking, and kicking)

Pulling: Exerting force upon an object so that the object moves toward the force (includes jerking).

Twisting: Rotating; moving to face in alternate direction.

Climbing: Ascending or descending ladders, stairs, scaffolding, ramps, poles, ropes and the like, using the feet, legs, and/or arms and hands.

Balancing: Maintaining body equilibrium to prevent falling when walking, standing, crouching, or running on narrow, slippery, or erratically moving surfaces; or maintaining body equilibrium when performing gymnastic feats.

Crouching: Bending the body downward and forward by bending the legs and spine.

Kneeling: Bending the legs at the knees to come to rest on the knee or knees.

Crawling: Moving about on the hands and knees or ha

Reaching: Extending the hands and arms in any direction

Handling: Seizing, holding, grasping, turning, or working with hands

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This general outline illustrates the type of work, which characterizes the Job Classification. It is not an all-encompassing statement of the specific duties, responsibilities and qualifications of individual positions assigned to the classification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.