

**Chittenden Central Supervisory Union
Union #46 School Board Meeting
June 15, 2009, 6:30 p.m.
Essex High School Library
2 Educational Drive, Essex Junction**

Board Members Present: G Miller, Jack Behlendorf, Tim Kemerer, Al Bombardier, Brian Donahue, Lezlee Sprenger

Administrators Present: Mike Deweese, Judy DeNova, Linda Keating, Kathy Finck, Rob Reardon

Others Present: None

G Miller called the meeting to order at: 6:34 p.m.

Common Board Topics:

- Introduction of New Board Members
- Action Planning Overview
 - Mike Deweese gave the three boards an overview of processes using the three year Action Planning Calendar.
 - Reviewed Continuous Improvement Organizational Chart.
 - Discussed that there are multiple measures of success.
 - There were concerns about tie-ins with Essex Town. It was noted that regular administrative level communication is taking place with the Essex Town School District.

Recess

Time of recess 7:05 p.m.

Reconvene

Time reconvened 7:08 p.m.

Visitors to be Heard

None

School Action Plans and Professional Development Plans

EHS. 2009-2010 action plan review

1. Student Achievement
 - a. Students have been identified to participate in the summer math program. This program may not have 100% participation in first year.

- b. There was a question about the FRL population as it seems like there is a big achievement gap and actions should be related to this.
 - c. Students who scored a 2 or lower in math will receive additional support. There is focus on all students scoring low instead of specifically targeting subgroups.
 - d. An increase in freshman earning full credit in 4 core areas might be a good initial measure.
 - e. Linda Keating noted that core assessments for grades 9-10 are in development.
- 2. School-wide writing rubric
 - a. Reading results up to 84%; Reading issues being addressed already.
- 3. Equity
 - a. Student grades (GPA) shown to be correlated to activities. There is a need to continue to collect that data.
- 4. Leadership
 - a. The school's mission statement is currently being re-developed.
 - b. Administrators will divide up four sections and leader teacher groups on Universal classroom, Differentiated instruction (DI), Formative Assessment (FA), Academy models
- 5. Curriculum
 - a. Teachers are reporting best practices on Differentiated Instruction and Formative Assessment.
 - b. How do we measure results? What percentage of teachers are using these methods?
 - i. Rob Reardon noted plans to use these as part of the supervision and evaluation process.
 - ii. There was concern for contrast between Measurement vs. Creativity.
 - c. Brian Donahue asked what the professional development budget was for next year.
 - i. Professional development is level funded and is tied to federal grants.
 - d. The board noted it would be good to start a secondary document that included measures besides NECAP.
- 6. Professional Development
 - a. Teacher learning walks.
 - b. There is contrast with college level courses
 - c. Teachers are exposed to peer creativity which spurs inter- and intra-department collaborations.
- 7. Safe and Healthy Learning Environment
 - a. The Student Advisory Committee group started will meet regularly.
 - i. Their goal is to improve the school climate, especially regarding distractions.
 - b. Civic and social literacy.
 - i. 21st century 'life skills' ... teachers identified as students needing more work...
 - c. Lezlee Sprenger asked if a 'drug-free' environment was included in this plan.

- i. Rob Reardon expects a decrease in issues as a result of Closed Campus next year for Juniors.
 - ii. There is also connection with the community through parents on this issue (i.e. it's not just at school where we need to work on the Drug issue).
- 8. Technology
 - a. The ETI specialist will provide a review of activities at future board meeting.
 - i. Example: Moodle used in science regarding NECAP release tasks; students get immediate feedback!
 - b. There is a plan to measure trainings for staff across the year.
- 9. Community Engagement
 - a. Phone calls will now be placed to parents of students on the Free and Reduced Lunch Program (as opposed to the current letter)
 - b. Parents and students will be able to view their grades online as the supervisory union moves toward a new student information system.
 - c. Most teachers are used Greadebook at the high school and CTE, along with other programs that interface with the current student information system.

EHS Professional Development Plan:

1. Rob Reardon provided the board with a brief review of Overall PD plan. There were no questions from the board.

CTE School Action Plan:

1. Kathy Finck highlighted: the Pre-tech program, a focus on pre-post testing, generating CTE's own achievement data and being able to track the data throughout the students' careers at CTE.
2. Also, she noted using the Accuplacer test to judge college readiness, and is looking to assess how many students needed remedial courses once they got to college.
3. CTE will also look at non-traditional students in programs and industry certifications. She noted the new teacher mentoring program is critical.
4. CTE recently completed the annual student survey on school climate/atmosphere. Administrators are currently in the process of measuring attendance tactics.
5. The IT infrastructure has been strongly implemented throughout CTE.
6. Currently, CTE is in its third year of progress with NEASC.

CTE Professional Development Plan.

1. The board reviewed the four focus areas of the plan.

Brian Donahue moved and Al Bombardier seconded the motion to approve the Essex High School Action Plan and Professional Development Plan.

- Discussion: there was a preference to table this item and the desire to see framework on how the board will monitor progress on goals. There was discussion regarding the ownership of the school

action plan. The board plans to update after summer retreat discussion on measures. Ultimately, the board decided to approve the plans based on their discussions.

The motion passed 6-0.

Al Bombardier moved and Jack Behlendorf seconded the motion to approve the Center for Technology School Action Plan and Professional Development plan. The motion passed 6-0.

Consent Agenda

The Consent Agenda consisted of warrants, May 18, 2009 meeting minutes, recommendations for professional appointments, sanction of the CTE vision, and approval of the tax anticipation note.

The CTE mission was pulled for discussion.

Al Bombardier moved and Jack Behlendorf seconded the motion to approve the Consent Agenda. The motion passed 6-0.

Kathy Finck provided the board with a copy of the CTE mission.

Brian Donahue moved and Al Bombardier seconded the motion to approve the CTE mission. The motion passed 6-0.

Future Agenda Items

- Board retreat in July/August
- Input to vision
- Virtual HS presentation August
- Better connection w/ ET board
 - G Miller noted he was in contact with Essex Town School Board Chair Sandy Croft. They plan to exchange board meeting minutes.
- Chairs plan to meet
 - Need to reinstitute legislative desserts
- Final 2008 NECAP data analysis

Two additional professional appointments

Al Bombardier moved and Lezlee Sprenger seconded the motion to approve two additional recommendations for professional appointments. The motion passed 6-0.

Meeting Re-Cap

Agenda item review through a policy governance lens. The school action plans were discussed.

The board adjourned at 9:50 p.m.

Respectfully submitted by Tim Kemerer, Board Clerk