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2 **Chittenden Central Supervisory Union**  
3 Westford School Board  
4 June 21, 2010  
5 Essex High School, Essex Junction  
6

7 **Board Members Present:** Martha Heath, Andre Roy, Jennifer Townsend, Marilyn McConnell, Allison  
8 Weinhagen  
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10 **Administrators Present:** David Wells, Mike Deweese  
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12 **Others Present:** David Brisson, Eric Henshaw  
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14 Martha Heath called the meeting to order at 7:35 p.m.  
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16 **Principal's Report**

17 David Wells elaborated on the agreement with consultant Bill Rich on differentiated instruction.  
18 Marilyn McConnell asked if differentiated instruction can aid in effort to increase class size. David  
19 Wells said it was not related.  
20

21 **School Budget Vote Review**

22 Mike Deweese reported that the Secretary of State allows only one reconsideration vote on any issue, so  
23 a re-vote on the most recent budget is not allowed. Regarding a revised budget, he pointed out that the  
24 board will need to make further budget cuts in response to the Challenges for Change legislation.  
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26 He suggested a budget vote could be held August 24, 2010, when primary elections are already  
27 scheduled. The initial tax billing will reflect 87 percent of the previous year's tax budget. Taxpayers  
28 will get two separate bills, the second coming after a budget is approved. The board agreed August 24  
29 will work for another budget vote.  
30

31 Andre Roy pointed out the board needs to meet in work sessions before warning the vote. The board  
32 discussed the process of conducting work sessions. Allison Weinhagen said the board needs to put the  
33 budget out to the community to find out what can be cut, perhaps using focus groups. Martha Heath  
34 said the board needs to clearly define where cuts can be made and where they cannot.  
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36 The board agreed to reserve two dates at the beginning of August for public forums regarding the  
37 budget: August 3 and August 10.  
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39 **Food Service Contract**

40 Grant Geisler reviewed options for food services and recommending using CCSU Food Service. He  
41 noted it would be cost neutral.  
42

43 *Allison Weinhagen moved and Andre Roy seconded the motion to accept the recommendation to give the*  
44 *food service contract to the CCSU Food Service. The motion passed 5-0.*  
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46 **Communication Team Work**

47 Board members will provide feedback to Jennifer Townsend on the monthly budget communications  
48 schedule that is being developed by the committee. Jennifer Townsend will provide the Board with a  
49 plan for public outreach at the August board meeting.

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**School Action plan**

*Andre Roy moved and Allison Weinhagen seconded the motion to approve the Westford School Action Plan for 2010-2011. The motion passed 5-0.*

Marilyn McConnell urged the Board to carefully monitor over the year the School Action Plan as is the crux of all work.

**Consent Agenda**

The Consent Agenda consisted of: warrants; May 3, June 1, June 8, June 10 meeting minutes; recommendation for professional appointment; tax anticipation note bid; and a resolution for the Healthcare Reimbursement Arrangement.

The professional appointment was pulled from the consent agenda for review. Andre Roy asked if the recommendation was vetted by a hiring committee. David Welss responded in the affirmative.

*Allison Weinhagen moved and Andre Roy seconded the motion to approve the recommendation for professional appointment at .6FTE. The motion passed 5-0.*

The June 1 and June 10, 2010 meeting minutes were pulled for minor corrections:

- June 1 Minutes
  - Line 57: Change "Frivette" to "Frinette"
  - Line 99: Change "communication" to "communicate"
- June 10 Minutes
  - Should be dated June 10, 2010, not June 8, 2010

*Allison Weinhagen moved and Andre Roy seconded the motion to approve the June 1 and June 10 meeting minutes as amended. The motion passed 5-0.*

*Andre Roy moved and Allison Weinhagen seconded the motion to approve the Consent Agenda. The motion passed 5-0.*

**Future Agenda Items**

- Long-term planning
- FY' 12 Challenges for Chage

**Executive Session: Contracts**

*Allison Weinhagen moved and Andre Roy seconded the motion for the Board to enter into Executive Session for the purpose of discussing contracts. The motion passed 5-0.*

The board entered into Executive Session at 9:20 p.m. and exited Executive Session at 9:45 p.m.

The board adjourned at 9:45 p.m.

Minutes respectfully submitted by Jennifer Townsend