

1 **Chittenden Central Supervisory Union**
2 Westford School Board Meeting
3 February 2, 2009
4 Westford Commons
5

6 **Board Members Present:** Martha Heath, Andre Roy, Nathan Lavallee, Beth Lane,
7 Jennifer Townsend
8

9 **Administrators Present:** Grant Geisler, Linda Keating, Judy DeNova, Mike Deweese,
10 David Wells
11

12 **Others Present:** Max Henson-Stroud, Heather Amata, Anne Orelluna, Leslie Krogh-
13 Wisner, Bonnie Bugante, Susan Linskey, Kathy Barron
14

15 Martha Heath convened the meeting at 6:36 p.m.
16

17 **Visitors to be Heard**

18 Max Henson-Stroud, a parent of a preschool child, asked questions regarding the
19 proposed changes in the preschool program. A representative of the Bright Futures
20 Preschool said they will work with Westford School to share data based on new students
21 in the community.
22

23 **Collective Bargaining**

24 The next meeting between parties is scheduled for February 18, 2009.
25

26 **Principal's Report**

27 David Wells spoke of the EduCon Conference he recently attended which presented a
28 model school enacting 21st-century learning. David Wells also presented a podcast at the
29 conference. The new writing assessment will provide teachers with valuable data to
30 improve writing instruction. Martha Heath requested longitudinal data at next month's
31 presentation of the NECAP results.
32

33 **Educational Presentation: Wellness and Family and Consumer Science**

34 David Wells detail two aspects of the wellness curriculum involving the school guidance
35 counselor and the nurse. The guidance counselor works in 12-week rotations and
36 different wellness topics for grade clusters. The nurse teaches from the "Know your
37 Body" curriculum at the grade Kindergarten through fourth levels.
38

39 David Wells hopes to improve collaboration with the Center for Technology, Essex
40 (CTE) regarding consumer and family science. More teachers are continuing their
41 responsive classroom training. Regarding family and consumer science, we are not yet
42 meeting standards for middle school instruction. David Wells hopes CTE teachers may
43 collaborate more on family and consumer science and he is examining other means of
44 providing this curriculum. David Wells is also analyzing the wellness curriculum and
45 how to improve its delivery.
46

47 **FY'08 Audit Out-Brief**

48 Mudgett, Jennett & Krogh-Wisner, PC Auditors Leslie Krogh-Wisner and Bonnie
49 Bugante reported “no findings” on the FY'08 audit.

50

51 They also reported:

- 52 • There were no disagreements with management
- 53 • There were no significant or unusual transactions
- 54 • There were no alternative treatments discussed with management

55

56 The auditors did not encounter any difficulties during the audit and identified no material
57 weaknesses in the district’s system of internal control.

58

59 She recommended policy work in the areas of cash-accounts, custodial credit risk, and on
60 proprietary funds. Grant Geisler said he will suggest these to the policy sub-committee.

61 Martha Heath expressed the board’s appreciation for this work and the presentation to the
62 board. The board gave kudos to Grant Geisler and Kathy Barron (CCSU Director of

63 Finance) for their work.

64

65 **FY'10 Budget Communications**

66 Grant Geisler will check with Mike Nelson and Matt Wamzgan about whether they will
67 present on the parking lot on Monday, March 1. Beth Lane wondered if the funds from

68 the federal stimulus money would be available for use on the parking lot project. Mike
69 Dewese believes it would depend on the wording of the stimulus package, but he will

70 look into it.

71

72 On Town Meeting Day, the school board will open at 10:00 a.m.

73

74 **Consent Agenda**

75 The Consent Agenda consisted of approval of: December 18 meeting minutes, January 5
76 meeting minutes, and warrants.

77

78 The January 5 meeting minutes were pulled for correction.

79

80 *Nathan Lavalee moved and Beth Lane seconded the motion to approve the December 18,*
81 *2008 meeting minutes. The motion passed 4-0.*

82

83 *Nathan Lavalee moved and Beth Lane seconded the motion to approve the amended*
84 *January 5 meeting minutes and the warrants. The motion passed 4-0.*

85

86 **Future Agenda Items**

- 87 • Board re-organization
- 88 • Budget
- 89 • School calendar
- 90 • Task team updates
- 91 • NECAP results
- 92 • Stimulus package discussion

93 **Meeting Re-Cap**

94 • Write-in candidate for the board

95 • Contact the *Mountain Gazette*

96 • Possibly revamp presentations for Town Meeting

97

98 The meeting adjourned at 8:40 p.m.

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100 Respectfully submitted by Jennifer Townsend