

MECHANIC I GR-7

BASIC FUNCTION

To maintain, repair, and modify a variety of District vehicles, engines and related equipment; to assist with other District maintenance functions as assigned.

CHARACTERISTIC DUTIES & RESPONSIBILITIES

- Perform regular inspections and maintenance of vehicles and equipment, including buses, trucks, cars, tractors, lawn mowers, snowblowers, trailers, and so forth.
- Troubleshoot problems with malfunctioning vehicles/equipment, and perform necessary repairs, and/or obtain outside assistance as required.
- Add attachments and accessories to vehicles and equipment as needed.
- Perform a variety of vehicle bodywork related to repair of damaged or deteriorating vehicle exteriors.
- Procure necessary parts.
- Fabricate attachments not readily available at reasonable cost.
- Maintain vehicle mileage and fuel usage records.
- Maintain service and repair records.
- Perform related duties as assigned.

SUPERVISION RECEIVED

Minimal supervision is received from a senior mechanic or other senior staff member.

MINIMUM QUALIFICATIONS

High school education, with training in vehicle mechanics or small engine repair desirable, plus 3 to 4 years of relevant work experience, or a combination of education and experience from which comparable knowledge and skills are acquired.

- Broad base of technical knowledge and skills related to vehicle/engine maintenance and repair, including welding and fabrication.
- Good basic reading, writing and math skills.
- Inspection License.

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This general outline illustrates the type of work which characterizes the Job Classification. It is not an all-encompassing statement of the specific duties, responsibilities and qualifications of individual positions assigned to the classification.