

BUS DRIVER GR-5

BASIC FUNCTION

To transport vocational students and/or students in other special programs or activities; to perform various delivery functions.

CHARACTERISTIC DUTIES & RESPONSIBILITIES

- Transport students in a bus to and from various locations on established schedules.
- Keep order on bus.
- Keep logs and records as required.
- Perform daily maintenance inspection before driving the bus. Report any malfunctions or problems to appropriate personnel.
- Perform various delivery tasks, including mail, bank deposits, and the like.
- Other related duties as assigned.

SUPERVISION RECEIVED

Minimal supervision is received from an Assistant Principal or other senior staff member.

QUALIFICATIONS

Basic education (high school) plus one to two years of relevant work experience, or a combination of education and experience from which comparable knowledge and skills are acquired.

- Valid Vermont Driver's License.
- Experience or training in driving a van or bus.
- Good driving skills and record. Experience in driving in all kinds of weather.
- Good general knowledge of vehicle operation/maintenance.
- Good physical health, with no problems or impairments that might impair driving skills.
- Ability to be patient, courteous and authoritative in dealing with students.

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This general outline illustrates the type of work which characterizes the Job Classification. It is not an all-encompassing statement of the specific duties, responsibilities and qualifications of individual positions assigned to the classification.