

**Chittenden Central Supervisory Union
Job Description**

JOB TITLE:	Art Teacher
FLSA STATUS:	Exempt
UPDATED:	March 11, 2003 (1st draft)

POSITION OBJECTIVES: To develop in each student an interest in and the ability for creative expression in visual terms, using skills and techniques of artistic expression appropriate to the pupil's interests and abilities; to develop aesthetic understandings and appreciation's; to discover and develop talents of students in the field of art.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned. (refer to "Classroom Teacher" job description)

- Teaches knowledge and skills in Art, including crafts, drawing, painting, lettering, design, commercial art, art history, and three dimensional art, following the course of study adopted by the Board of Education, and other appropriate learning activities.
- Provides instruction by which students develop aesthetic concepts and appreciations and the ability to make qualitative judgements about art.
- Demonstrates techniques in activities such as drawing, painting, and modeling, using standard and teacher-prepared instructional aids.
- Develops instructional plans and organizes class time to provide a balanced program of instruction, demonstration, and working time.
- Provides individual and small group instruction to adapt the curriculum to the needs of students with varying intellectual and artistic abilities, and to accommodate a variety of instructional activities.
- Establishes and maintains standards of student behavior needed to provide an orderly and productive studio environment.
- Instructs pupils in proper care and use of tools and equipment.
- Organizes storage areas and controls use of materials, equipment and tools to prevent loss or abuse, and to minimize time required for distribution and collection.
- Evaluates each student's performance and growth in knowledge and aesthetic understandings, and prepares progress reports.
- Selects and requisitions books, instructional materials, tools, instructional aids, and maintains required inventory records.
- Plans and presents art displays and exhibitions designed to exhibit student's work for the school and the community.
- May sponsor exhibits from outside the school.

SUPERVISION RECEIVED:

Grades K-8: Reports to, evaluated by, and receives general administrative and technical direction from the School Principal and/or Assistant Principal.

Grades 9-12: Reports to and receives general administrative direction from the Department Chair. Evaluated by the School Principal and/or his/her designee with input from the Department Chair.

SUPERVISORY RESPONSIBILITIES:

Assists with the training, planning, and directing the activities of assigned para-educators; plays an advisory role in evaluation, hiring, and continued employment.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily, in addition to the following:

Education and Experience. Bachelor's degree and working knowledge of Vermont's Framework of Standards required. Recent experience working in a Vermont school district preferred.

Certifications and Licenses. Holds or is eligible to hold a Vermont Teaching License with a valid Art endorsement and meets all the basic competencies and qualifications of the endorsement(s) as listed in the *Regulations Governing the Licensing of Educators and the Preparation of Educational Professionals*.¹

Language Skills. Ability to read, analyze, and interpret common educational and technical journals, periodicals and procedures, and regulations. Ability to respond to common inquiries or complaints from parents, regulatory agencies, or members of the community. Ability to write reports, business correspondence, and procedure manuals that conform to school/district standards or regulations. Ability to effectively present information to and respond to questions from administrators, parents, peers, board members and the general public.

Mathematical/Reasoning Skills. Ability to interpret and use test results by applying math concepts such as standard error of measurement, bands of confidence, standard scores, and percentiles. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills and Experience. Good basic computer skills and experience with word processing programs required. Experience with Microsoft Office helpful.

Communication & Interpersonal Skills. Ability to effectively, efficiently and regularly communicate and work cooperatively with a variety of individuals, including students, peers, subordinates, supervisors, parents, and representatives of outside organizations. Ability to effectively resolve conflicts and handle stress.

PHYSICAL EFFORT AND STRESS. Physical ability to perform the essential functions of the job as outlined above, in addition to the following:

Under most circumstances, while performing the duties of this job, the employee is frequently required to stand; walk; and sit. The employee is regularly required to see, talk and hear. The employee is regularly required to use hands to finger, handle, or feel. The

employee is occasionally required to reach with hands and arms; climb steps; stoop, kneel, or crouch. The employee must occasionally lift, carry, move and/or restrain school-aged students. Employee is regularly required to handle stressful situations and resolve conflicts. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORKING CONDITIONS: While performing the duties of this job, the employee is occasionally exposed outside weather conditions. The noise level in the work environment is usually quiet to moderate.

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This general outline illustrates the type of work, which characterizes the Job Classification. It is not an all-encompassing statement of the specific duties, responsibilities and qualifications of individual positions assigned to the classification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ⁱ May be found on the Vermont Dept. of Education website <http://www.state.vt.us/educ/license/index.htm>