



# Educational Leadership Team Meeting

Minutes: January 25, 2012

1 **Attendance:** Grant Giesler, Deb Robbins, Mike Dewese, Rob Reardon, Laurie Singer, Mary Hughes,  
2 Amy Cole, Judy Denova, Tom Bochanski, David Wells, Vince Gonillo, Dan Ryan, Bob Travers, Paul O'Brian,

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4 **Time Keeper:** Vince Gonillo

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6 **Facilitor:** Judy Denova

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8 **Minutes:** Deb Robbins and Amy Cole

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11 **1. CPCI Sunset and Development of New CPCI (40-45 minutes)**

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13 We've been discussing the idea of simplifying and possibly compressing categories in order to use it with  
14 multiple audiences as well as adding rigor through simplification. In addition, Amy would like to discuss  
15 her role with regards to action planning and hopes to be seen as a resource for principals around action  
16 planning.

17  
18 Using clickers, we participated in a series of questions and discussion regarding CPCI including rating  
19 high to low (1 strongly disagree – 4 strongly agree) on the following questions:

20  
21 Purpose. Rate CPCI current usefulness...

- 22 1. ...to your role? 1 = 3 people, 2=4 people, 3=4 people, 4=3 people  
23 2. ...for Action planning? 1=none, 2=3 people, 3=6 people, 4=1 person  
24 3. ...for Budgeting? 1=3 people, 2=3 people, 3=2 people, 4=none  
25 4. ...for Professional development/in-service planning? 1=none, 2=5 people, 3=3 people, 4=1  
26 person  
27 5. ...for Communication with teachers? 1=4 people, 2=2 people, 3=2 people, 4=1 person  
28 6. ...for Communication with parents/community? 1=5 people, 2=2 people, 3=1 person, 4=2 people  
29 7. ...for Teacher interactions with one another? 1=3 people, 2=3 people, 3=none, 4=1 person

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31 Recommendation made to eliminate the professional development plan since it is already imbedded  
32 within the CPCI.

33  
34 Comment made that the CPCI needs to be translated when using for communication with teachers,  
35 parents and community.

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37 Can be used as a useful tool for S&E goals, Colleague Consultation evaluations, tuition reimbursement  
38 request approval.

39  
40 Organization. Rate from 1 (strongly disagree) to 4 (strongly agree)

- 41 1. The CPCI categories identify the focus of our work together as an ELT: 1=none, 2=5 people, 3=7  
42 people, 4=none

- 43 2. The CPCI categories identify the focus of your work within your schools: 1=1 person, 2=3 people,  
44 3=2 people, 4=1 person  
45 3. The CPCI is organized in a useful way: 1=2 people, 2=4 people, 3=5 people, 4=none  
46 4. The level of detail embedded within the is document helpful: 1=5 people, 2=4 people, 3=3  
47 people, 4=none  
48 5. The format of the CPCI is effective for use with a wide variety of audiences: 1=6 people, 2=4  
49 people, 3=none, 4=1 person  
50

51 Discussion: Who are the intended audiences? Do we need multiple documents? Agreement that  
52 document would be more useful if it could be read by a more universal audience. Less can be more.  
53 Right now with the data sources limited to NECAP and YRBS it is not as helpful. Perhaps move towards  
54 including local assessments. This is especially true in light of the shift in assessments that is happening.  
55

56 Decision: Amy will begin an offline conversation and we'll come up with common categories. Mike will  
57 help to inform the political end with regards to board communication. Principals will move forward with  
58 action planning based on common categories. With regards to targets, we agreed that there will need  
59 to be further discussion with boards about targets given the fact that NECAP may not be implemented at  
60 all grade levels next year if the waiver is accepted. Principals are encouraged to contact Amy and  
61 identify any role they'd like her to play in local school action planning.  
62

### 63 **2. Safe, Healthy, Student-Centered Learning Environment** (5 minutes)

64 As we work on action plans, we agree to consider health to be important. Within the next year or two  
65 we need to look at what health data we use within action planning.  
66

### 67 **3. Task Team: Clerical and Para Evaluation** (15-20 minutes)

68 New process and rubrics for clerical staff and paraeducators was approved by ELT 12-0. No need for  
69 calibration at this point.  
70

### 71 **4. Regional Calendar**

72 Regional calendar has been established. HS waivers from the regional calendar are frowned upon,  
73 whereas waivers at the K-8 level are generally supported since this does not impact the regional  
74 technical centers. Scheduling of local PD and additional student days still need to be decided. Principals  
75 need to work with teachers to collect their feedback in whatever manner works best for each school.  
76 Gather feedback by February 8th for discussion at ELT.  
77

### 78 **5. Summer Planning Institute**

79 VPA Summer Institute: July 31 - August 2  
80

81 ELT Summer Institute scheduled for August 14 - August 16th (3 days)  
82

### 83 **6. Technology Systems Security**

84 Vince outlined the nature of the security intrusion on our system through WiFi, the steps we're taking to  
85 improve the situation, the what end users will be expected to do.  
86  
87  
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90 **7. Debrief**

91 Approved minutes from November 16 and December 21, 2011 unanimously (12:0).

92

93 Adjourn 9:29 AM

Unapproved