

1 **PRUDENTIAL COMMITTEE**
2 **REGULAR BOARD MEETING**
3 **PARK STREET SCHOOL**
4 **21 PARK STREET, ESSEX JUNCTION, VT**
5 **Monday, January 16, 2012**
6

7 **MINUTES**

8 **BOARD MEMBERS PRESENT:** Charlee Day, Michael Smith, Dave Riester, Marla Durham
9 (John Gazo absent due to injury.)

10 **ADMINISTRATORS PRESENT:** Michael Deweese, Amy Cole

11 Charlee Day, Chair of the Prudential Committee called the meeting to order at 6:33 P.M.

12 **Visitors and Staff to be Heard:** Diane Clemens

13 **Common Board Topics:**

- 14 • **Communication Committee** - Discussion on the trifold distribution of the costs.
15 • **Leaders at Work Meeting** - One member from Westford, Union 46, and the PC Board
16 attended. Michael Deweese briefly summarized the meeting topics.
17 • **Climate Advisory Committee** - Meeting every two weeks and working within the
18 parameters of charge.
19

20 **Principal's Reports:**

21 Michael Smith briefly summarized the Principals' Reports. Please see attachment.
22

- 23 • Board will visit ADL on Monday, January 30, 2012 from 9:30 to 10:30 AM.
24 • Thursday, January 26th budget meeting will be relocated to ADL to take part in the
25 Empty Bowls Night dinner. Budget meeting will follow.
26

27 **Presentation: 1 to 1 Computing Action Research Project:**

28 Amy Cole, Chittenden Central Supervisory Union Director of Curriculum, presented the CCSU
29 Next Generation Learning Action Research Project. Please see attachment.
30

31 Amy mentioned that the ADL teachers were chosen by application and willingness to participate
32 in the program. Westford teachers will be chosen soon.
33

34 Topics raised by the PC board following the presentation:

- 35 • Principals will make the decision on whether the computers will go home with students.
36 • If no village WiFi, how will the village students access the computer? Parent
37 communication will need to take place as some students do not have internet. Students
38 may be able to save information on computer and then work offline at home.

- 39 • Explore how to support students.
40 • If the laptop is damaged or lost, the principals will work with the IT department.
41 • Will student retain ownership of the same computer?
42

43 The board acknowledged Amy’s published chapter in “Learning with Laptops”.
44

45 **NESDEC PreK-8 Long-Range School Facilities Report:**

46 The board agreed that more in-depth reading needs to occur. The board proposed a new
47 committee to collect community feedback. Michael Deweese will draft a charge for the next
48 meeting for the board to consider.
49

50 Diane Clemens commented on the NESDEC report and didn’t feel that questions in the report
51 were answered.
52

53 **BSBA School Board Code of Conduct:**

54 Please see Attachment 9. The board agreed to include the code of conduct once a year and invite
55 the board to sign on.
56

57 Board Training Survey Results (High grades were seen on the following topics):
58

- 59 #1, Monitoring the Budget
60 #2, Presenting the Budget
61 #10, Act 82
62 #13, Code of Conduct
63 #14, Executive Session
64 #15, Local Board Orientation
65 #16, Public Complaint Process
66 #20, VT School Board Standards
67 #21, School Board Meetings
68

69 The first two online training sessions the PC Board agreed to complete and discuss at the March meeting
70 were “Presenting the Budget” and “Act 82.” Over the next year, a calendar for video training will be
71 created. The links will be sent to the board members via email.
72

73 **Affirm Joint Committee Charge (PC and Village Board of Trustees) regarding WiFi Study:**

74 The trustees approved the recommended committee charge to study the village WiFi. Please see
75 attachment 10. Charlee Day will supply the names.
76

77 *Marla Durham moved and Dave Riester seconded the motion to approve charge as presented.*
78 *The motion passed 4 - 0.*
79

80 **Consent Agenda:**

81 The Consent Agenda consisted of: approval of warrants, approval of November 7, 2011 meeting
82 minutes, FY '13 announced tuition, accept retirements, accept donation from IBM, release from
83 contract, professional appointment, and approve request for support of athletic director.

84
85 It was noted that the retirement letters from the teachers were very moving. PC Board wants to
86 be aware of all retirement celebrations.

87
88 The release from contract, professional appointment, approve request for support of athletic
89 director were pulled from the consent agenda to be discussed during executive session.

90
91 *Marla Durham moved and Dave Riester seconded the motion to approve the Consent Agenda*
92 *as amended. The motion passed 4 - 0.*

93
94 **Future Agenda Items:**

- 95 • Meeting location for the first budget session will be at ADL following the Empty Bowls
96 Night
- 97 • Michael Deweese will draft committee charge raised by NESDEC report
- 98 • Budget meetings February 2nd and 9th, 2012
- 99 • The next regular Prudential Committee meeting will be held on March 19, 2012 at the
100 Fleming School.
- 101 • The PC Board will discuss the online training “Presenting the Budget” and “Act 82” at
102 the March meeting.
- 103 • The PC Board may have two seats opening – (March 5th deadline for petitions)
- 104 • Michael Smith volunteered to work on the Heart and Soul grant for the next meeting.

105
106 **Post-Meeting Communication Opportunities:**

- 107
- 108 • ADL - Empty Bowls Night – Thursday, January 26th, 2012 – ADL Cafeteria – 5:30 to
109 7:00 PM
- 110 • Summit Street - International Pot Luck Dinner – Tuesday, January 31st, 2012 – 5:30 PM

111
112 **Executive Session:**

113 *David Riester moved and Michael Smith seconded the motion to move into executive session at*
114 *8:20 PM to discuss legal and personnel matters. The motion passed 4 – 0.*

115
116 The board re-entered open session at 8:45 PM.

117
118 *Marla Durham moved and Dave Riester seconded the motion to approve the release from*
119 *contract, professional appointment, and request for support of athletic director. The motion*
120 *passed 4 - 0.*

121
122 The meeting was adjourned at 8:46 PM.

123

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129

Respectfully submitted,

Denise Fontaine

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Board Recorder