

Dial & File

ALL of your Unemployment Claims...
by Telephone • Call Toll-Free 1-877-214-3330

**Please have the following information available when you call,
to help speed the claims filing process.**

- < **Social Security Number**
- < **Address** (mailing and home address, if different)
- < **Telephone Number** (including area code)
- < **Alien Registration Number** (if not a U.S. Citizen)
- < **Amount and duration of any separation pay you may receive** (vacation pay, severance pay, wages in lieu of notice, etc.)
- < **Return to Work Date** (if you expect to be recalled to your job)
- < **Valid Driver's License Number** (or state issued ID#, if applicable)
- < **Military Form DD-214, Member 4 Copy** (if you were in the military in the past 18 months)
- < **Form SF-8** (if you worked for the Federal Government during the past 18 months and received one)



For each employer that you worked for in the past 18 months, have the following information available when you call:

- < **Complete name and address of each employer (including zip code) you worked for**
- < **Payroll address (if different from employer address)**
- < **Employer's telephone number (including area code)**
- < **Beginning and ending dates of employment**
- < **Reason for separation**

If you worked in Vermont anytime in the past 18 months; are unemployed or working part-time; you may be eligible to receive unemployment insurance.

File your claim the first week in which you are fully or partially unemployed by calling toll-free 1-877-214-3330.

Persons with hearing impairment or TTY users may file their claim by calling the Vermont Telecommunications Relay Service at:

VT Relay	1-800-253-0195 (Voice)
TTY	1-800-253-0191

Once you reach the Relay Service, please have them call 1-877-214-3332 to assist you in filing your claim.

The Department of Employment & Training is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD (802)828-4203

CLAIM CENTER HOURS

Monday through Friday (Except Holidays)

7:45 a.m. to 4:30 p.m. (Eastern Standard Time)

Toll-Free Claimant Assistance Line - 1-877-214-3332