

Chittenden Central Supervisory Union Board  
CCSU Central Office  
21 New England Drive  
Essex Junction, VT  
6:30PM, October 23, 2006

### Minutes

Board Members Present: Jeff Culkin, Martha Heath, G Miller, Andre Roy, Beth Lane, Beth Ward, Linda Waite-Simpson

Administrators Present: Mike Deweese, Judy Prince, Linda Keating, Grant Geisler

Jeff Culkin called the meeting to order at 6:40PM. Jeff appointed Linda Waite-Simpson as clerk of the CCSU to replace Dan Overton who is moving out of state.

There were no visitors to be heard.

Grant Geisler presented the first draft of the CCSU budget. Major changes in the budget from the last year include:

- the addition of a Technology Integration Specialist. Linda Keating presented the board with some technical background information around the proposed responsibilities of this person within CCSU. Mike Deweese has indicated that this has become a high priority as our schools are not in a position to maximize the use of technology for learning purposes without this specialist.
- the addition of a part-time administrative assistant in the IT Department. The former administrative assistant has moved into a support role for the new telephone system (VOIP) and there is a need to have some level of administrative support for this department.
- the addition of a part-time web manager to maintain the currency of our website.
- the addition of a Wellness manager to implement state and federal mandated health and wellness initiatives. This position is currently grant-funded.

- the transfer of both Property Services and Safety Director to the CCSU budget from Union 46 where the expenses were shared with the Essex Junction School District. This is a neutral cost shift due to the fact that each school district would see a corresponding decrease in their local budgets for these items.

After discussion, the CCSU board directed administration to present a modified budget in November with the following changes:

- Keep Property Services in the Union 46 budget to be shared with EJSD
- Keep Security Director in the Union 46 budget to be shared with EJSD
- Present a model for contracted security services for Westford
- Look for additional grant funding for the Wellness Coordinator for next year
- Keep both the Education Technology Specialist and both part-time IT positions.

**Martha Heath made a motion to approve the consent agenda, approval of Minutes of September 25, 2006 and approval of warrants. Motion seconded by Beth Ward. Jeff Culkin asked that the minutes include the new class size charts. Motion passed 7-0.**

**G Miller made a motion to enter executive session at 9:01PM to discuss a personnel matter. Motion seconded by Andre Roy. Motion passed 7-0. The board returned to open session at 9:56PM.**

Future Agenda items are to include presentation of the revised CCSU budget. Unresolved work around the Fundraising and Naming policy will be remanded to the new policy sub-committee.

**Martha Heath made a motion to adjourn at 10PM. Motion seconded by G Miller. Motion passed 7-0.**

Respectfully submitted,  
Linda Waite-Simpson  
Clerk of the CCSU