

Chittenden Central Supervisory Union Board
21 New England Drive
Essex Junction, VT
6:30PM, Monday, November 27, 2006

Minutes

Board Members Present: Jeff Culkin, Martha Heath, G Miller, Andre Roy, Charlee Day, Beth Ward, Linda Waite-Simpson, Beth Lane

Administrators Present: Mike Deweese, Judy Prince, Grant Geisler

Others Present: None

Jeff Culkin called the meeting to order at 6:35PM. There were no citizens to be heard.

Committee Reports:

- **Future Framing Task Team** presented an updated model of the Framing Tool for Core Academic Programs with the status of implementation. This model will be adopted if approved by vote on the consent agenda.
- **Leaders at Work Task Team** - Mike reported that the new board member orientation package is available to all local boards upon request. The Prudential Committee has requested materials for their board members. All new board members (as of April, 2006) have used this document for orientation and will provide feedback on its effectiveness by April, 2007.
- **Building Blocks Task Team** reported that a revised RFP has been sent out combining the work of Phase 1 and 2 of the approved web-site redesign. Deadline for bids is December 18.
- **Policy Sub-Committee** - The newly charged policy sub-committee held its first meeting on November 14. They are in the process of prioritizing the work to be done. The next meeting will be held on December 4.
- **Unified Union Study Committee** - Linda Waite-Simpson reported that at the November 8, 2006 meeting, several committee members

had incorrect information about the municipal merger (Essex Town and Essex Junction) based on an inaccurate article in the Burlington Free Press. Committee members shared their personal comments on both the merger and the inaccuracies around the election results. The committee received information on both a consolidated staff salary schedule (Deb Robbins) and preliminary budget numbers (Roger Derby.) Issues remaining are whether or not Essex Junction School District should fully renovate Park Street School for potential district office occupancy. The Prudential Committee has received voter approval to invest up to \$650,000 in this building. The Prudential Committee has postponed renovations until a committed specific use of the building can be determined. Mike Deweese presented a timeline to the study committee which pointed out some administrative difficulties for a unified union board if an April, 2007 vote occurs. The committee will review all articles of the charter and they will discuss the timeline and potential postponement of the vote at the next meeting on November 29, 2006.

FY'08 CCSU Budget - Grant Geisler presented a revised budget with changes specified at the October 23, 2006 SU Board meeting. It was noted that the budget increases without the addition of proposed new staff are less than 3%. The addition of an Education Technology Specialist for the K-8 school districts as well as part time positions for a web-site manager and an administrative assistant for the IT Department are the driving factors in additional increases. Overall, the proposed budget will increase 7.6%. **Linda Waite-Simpson moved to tentatively approve the FY'08 budget as presented. Andre Roy seconded the motion.** Mike Deweese noted that final approval of this budget will occur after all local budgets have been approved and that the assessment values in this budget are place holders in developing local budgets. G Miller asked if there has been a history of SU budgets decreasing due to expenses decreasing and Mike reported that they are adjusted as the SU staff receives updated information. Andre Roy asked whether or not the SU budget is automatically decreased if a local budget is defeated. Mike reported that it would be up to the SU board to adjust the budget under those circumstances. Martha Heath asked for an explanation of the "Fair Share of General Fund Administrative Revenues" listed under Assessment Details. Grant Geisler explained that this is a combination of the following items divided by assessment percentages: E-

Rate revenues, Fund Balance forwarded and interest earnings. There being no other discussion, the motion passed 8-0.

Martha Heath moved to approve the consent agenda consisting of:

- **Approval of minutes of October 23, 2006**
- **Approval of warrants**
- **Adoption of Future Framing Model for Core Academic Programs**
- **Adoption of revised Fiscal Management Policy and Procedure**
- **Adoption of revised School Action Plan Policy**
- **Approval to enter Joint Agreement on photocopier leasing**

Motion seconded by G Miller. Motion passed 8-0.

G Miller made a motion to enter executive session to discuss a personnel matter at 7:48PM. Motion seconded by Andre Roy. Motion passed 8-0.

The board returned to open session at 7:56PM.

Future Agenda items:

- Discussion of location of the SU office/IT services/Park Street School renovations.
- Municipal merger update
- Updates on the Unified Union Study Committee specifically regarding communications and local board positions.
- Policy housekeeping.

The board adjourned at 8:00PM.

Respectfully submitted,
Linda Waite-Simpson
Clerk of the CCSU Board