



# Educational Leadership Team Meeting

Thursday, September 15, 2005: Minutes

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1 Judy called the meeting to order at 7:30 a.m.

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3 Full attendance.

4

## 5 **Celebrations**

6 Reviewed "Good News"

7

## 8 **Updates**

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- 10 • Brian briefed the team on Budget Development, stating the budgets are being  
11 done simultaneously this year and are planned to be presented to the public by  
12 December 2005.
  - 13 • A need to create a new task team to develop an SU-wide emergency procedures  
14 manual was brought up.
  - 15 • Mike and Judy briefly went over their school visits, stating they plan to continue  
16 this practice throughout the year.
  - 17 • Each school has already started its own unique effort in helping victims of  
18 Hurricane Katrina. Instead of having one relief effort, it was agreed upon that  
19 each school will continue its own method of connecting with schools and people  
20 affected by the hurricane. Dan Ryan has available adopt-a-school forms for  
21 schools in Mississippi.
  - 22 • Brian gave a brief update about the increase in costs of heating and gas oil. These  
23 increases will be watched closely, but it is important to start thinking of energy  
24 conservation for the winter months.

24

## 25 **Decision Points**

26 \*\*Adapted Principles of a Responsive Classroom. Linda led a follow-up discussion  
27 about her work adapting the Seven Principles of a Responsive Classroom.  
28 Dan moved and Rob seconded to approve the adapted principles for use. These principles  
29 are non-operational and serve merely as the beginning of a framework for collaboration.  
30 The motion passed 14-0.

31 \*\*Ed moved and Mike seconded to continue the issuance of fines at the educational  
32 leadership team meetings. The motion passed 13-1.

33 It was agreed Rob would be the new Sergeant of Arms.

34

## 35 **Leadership Frames**

### 36 *Leaders at Work*

- 37
- 38 • Mike reviewed this team's work, stating this task team came up with a new cyclic  
39 structure to train new board members and reviewed the superintendent's  
40 evaluation.

### 40 *Resource Planning Cycle*

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- 42 • Brian went over the new budget cycle and led a brief discussion about the topic of  
43 collective bargaining.

43 *Building Blocks:* Judy led a discussion about the communications audit.



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- 44       • There will be ten focus groups made up of support staff, parents, teachers,  
45       community members and non-teaching staff.  
46       • Each school will need to supply Cindy Remy with recent published materials by  
47       October 7, 2005.  
48       • A “universal” e-mail describing the communications audit will be sent out to  
49       administrators for them to distribute to their staffs.

50 This led to a discussion for the need to have a method to disseminate information to staff  
51 (for example, having a “universal” e-mail). Thus, there is a need for “check-it twice”  
52 mentality.

53 *Future Framing* (discussion led by Linda Keating):

- 54       • The task team is concerned with the lack of simplification of the layers  
55       • There is a draft of the purpose statement around core, contributing and  
56       complimentary  
57       • Brian was asked to research what percentage of each school’s budget goes toward  
58       core, contributing and complimentary by the September 20 Future Framing  
59       meeting  
60       • There was a discussion about the language used to define core, contributing and  
61       complimentary  
62        ○ For example, the category “tech ed” is not meant to mean CTE, it means  
63        “technology education”  
64       • There was a discussion about the best way to communicate core, contributing and  
65       complementary to educators  
66       • On September 28, the task team will define if this is ready to go to the public, the  
67       board will then decide how to disseminate the information to the public  
68       • The task team leader for Future Framing is Jonathan Chapple-Sokol  
69

## 70 **S.M.A.R.T. Priorities**

- 71       • Review hand-outs for Erin (Pyramid of Intervention), Linda, Ed, Kathy (who  
72       expressed concerns over “hearing the message” in strands), Mary  
73

## 74 **Agenda topics for the next meeting**

- 75       • Review the 10 areas  
76       • Refer back to the S.M.A.R.T. Goals  
77

78 **\*\*Consent Agenda** (Judy moved in the consent agenda at 9:50 a.m.)

- 79       • Calendar conflict: Mary moved and Dan seconded to change parent/teacher  
80       conferences from April 13, 2006 to April 6, 2006  
81        ○ (Mike Meier will need to make the changes and a universal statement  
82        needs to go out to the public regarding this change)  
83       • Mike and Judy got the task of developing a method of universal notices and need  
84       to distribute information regarding the communication audit and the “check it  
85       twice” mentality to educators.



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- 86       • Task team leaders were assigned:  
87           1. Safety Handbook: Dan Ryan  
88           2. Supervision and Evaluation: Tom Bochanski  
89           3. Student Handbook: Kathy  
90           4. SAP-Linda  
91           5. Pyramid of Intervention: Erin  
92           (Everyone is required to be in at least one task team, so connect with one of the  
93           team leaders.)  
94

95   **Next Meeting Agenda Items:**

- 96       • Everyone will continue current methods of payment for meals/snacks. This is a  
97       carry-over agenda item that will be addressed next meeting.  
98       • Survey Monkey will also be addressed in upcoming meetings.