



# Educational Leadership Team Meeting

Thursday, February 2, 2006 Minutes

1 Mike Deweese called the meeting to order at 7:30 a.m.

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3 Celebrations were shared.

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## 5 Updates

6 • *Administrative Calendar*

7 The Killington dates are set for August 2-4.

8 The two-day Educational Leadership Team retreat will be July 31-August 1.

9 • *Regional Calendar*

10 The most controversial topic revolves around how many days before December 25 should  
11 school be off?

12 • *Parent Survey*

13 The SurveyMonkey going to parents regarding calendar development was handed out to  
14 the team. This survey can be taken through February 2006. A link to the survey will be  
15 published to the administrators for public distribution.

16 There are currently conversations at the Capitol regarding the statewide calendar and the  
17 school start day.

18 • *Communication Audit*

19 The communication audit was handed out to the team, along with a cover letter written by  
20 Mike. The team reviewed key findings and recommendations in the report. There were  
21 three themes in the report: the superintendent, the principals, the boards and the  
22 administrators all can improve upon communication; the Building Blocks task team will  
23 make recommendations to the board based on the communication audit; there is a need to  
24 protect against immediate reaction to the audit as the administrators will participate in a  
25 communication plan.

26 • *School-Community Relations Policy*

27 This policy was handed out and is currently being reviewed by the boards.

28 • *Task Teams*

29 There are no updates. Linda will have a full report at the February 16 meeting. Another  
30 data team can be registered for the April 11 and April 12 dates.

31 • *Budget Process*

32 The Westford Annual Report is at the printer. Essex Junction and Union #46 are almost  
33 done with their budgets. Essex Junction is looking at FTE restoration at A.D.L. and is  
34 looking at capital planning. Union #46 is looking at adjustments to level program for the  
35 high school and adjustment to level assessments for CTE. The ONECAMPUS plan has  
36 moved forward. Act 130 is partially in play for budgets now. Everyone will receive fact  
37 sheets about the impact of Act 130

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## 39 Continuation of Release Guidance Assignment

40 Erin led the team through the following: playing the team-created PowerPoint version of  
41 the Richardson report, reviewed fact changes, discussed the report and started further  
42 roll-out conversations. At the next meeting, the team will finish reviewing the slides and  
43 will talk about roll-out of the report.

44

45 **Governance Team**  
46 Linda stated that there was a definite parallel between the boards and the Educational  
47 Leadership Team. Both maintain a preK-12/Tech lens while working. A graphic of the  
48 link between the governance team and the Educational Leadership Team will be made  
49 available at the next meeting.

50  
51 **ONECAMPUS Update**  
52 This bond issue will upgrade the rink, add space above the rink and beneath the library  
53 for academic use. ONECAMPUS will appear as a future agenda item.

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55 **Wellness Plan**  
56 Paul plans to have a draft policy for the first reading in March. A plan to communicate  
57 this policy to the public will need to be developed.

58  
59 **Collective Bargaining**  
60 The next meeting will be February 16 to discuss each sides proposal.

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62 **Future Agenda Items**  
63 • Supervision and Evaluation Update  
64 • School Action Plan Update  
65 • Spring Parent-Teacher Conference  
66 • UUSC Bus Routes  
67 • Last Day of School  
68 • OneCampus

69  
70 **Consent Agenda**  
71 Dan motion and Erin seconded to approve the consent agenda (consisting of minutes  
72 from the Jan. 19 and Jan. 5, 2006 meetings. Motion passed 13-0

73  
74 Meeting adjourned at 10:05 a.m.