



Educational Leadership Team Meeting

Thursday, December 15, 2005: Minutes

1 Judy called the meeting to order at 7:35 a.m.

2

3 Not present: Kathy (Karen Archer present instead), Pat arrived at 7:43 a.m.

4

5 **Good News:**

- 6 • Mary: there has recently been a learning celebration; there are two good
- 7 candidates for the custodial position
- 8 • Erin: commended the budget presentation at the Prudential Committee meeting
- 9 • Linda: positive feedback from the Math and Science committees
- 10 • Tom: commended the budget presentation at the Prudential Committee meeting;
- 11 the second round of assessment is complete; the Big-Little Program is successful
- 12 • Rob: there is a new SAP at the high school
- 13 • Mike: The ADL Strand Monday grievance has been dropped; negotiation
- 14 proposals will be exchanged tonight

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16 **Updates:**

- 17 • Reminder: the Legislative Dessert Meeting will be held December 20, 2005 at the
- 18 Colonial Room at 6:30 p.m.
- 19 • SurveyMonkey: Mike discussed the survey going out to staff regarding school
- 20 calendar mapping and strand institute feedback.
- 21 • Brian provided an update regarding the new phone system.

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23 **Task Team Updates**

- 24 • Student Handbook

25 Judy reminded the team to send any edits to the handbook to Kathy.

26 The Handbook Task Team is discussing the size and cover for the handbook and plans to
27 bring drafts to the Educational Leadership Team soon. Judy shared a newly released
28 ASCD book, *The Educator's Guide to Preventing and Solving Discipline Problems* by
29 Mark and Christine Boynton as a reference that may help inform the handbook work.

- 30 • Safety Task Team

31 Dan reviewed the three documents pertaining to safety and maintenance checklists. He
32 asked for guidance from the team regarding how to use these tools.

33 Mike moved that this task team modify its charge to reconcile these three documents.

34 Mary seconded. The motion passed 14-0.

- 35 • Supervision and Evaluation

36 Tom provided an update on this task team. The team will frame an S&E practice and
37 bring it back to the Educational Leadership Team. Their next meeting will be December
38 22, 2005. Linda shared feedback regarding dialogue with the Local Standards Board.
39 The S&E team will connect with the Local Standards Board regarding this issue. Judy
40 reminded principals to provide the 2005-2006 S&E rosters to her, if they have not yet
41 done so. Mary will share her goal-setting format with the team.

- 42 • Pyramid of Intervention

43 Erin shared the minutes from the last Pyramid of Intervention meeting. This team is
44 currently working with the Nancy Richardson report. This team recommends having the
45 Educational Leadership Team trained in data teams.
46 Linda will be sending an e-mail regarding NECAP data.
47 There was a discussion regarding data teams. There was also a discussion regarding how
48 to reconcile data teams with RTI, the need to accumulate data, data gaps and what to do
49 with data.
50 There are several training opportunities around RTI.
51 Erin will send out RTI packets via e-mail or inner officer mail.
52 Linda will send the condensed version of the CCSU Continuous Improvement Action
53 Plan.

54

55 **New Business**

56 • Parent-Teacher Conference Data

57 Each school collects data differently. Some collect data by participation, others by
58 anecdotal information. A baseline needs to be created as far as collecting data. Data
59 points include: participation, types of conference, anecdotes and formats.

60 A format will be created and sent to each administrator. The data will be collated and
61 addressed at the next meeting.

62 • Questions Regarding FY'07 Budget Process/Guidance

63 The level program process is still new, but seemingly appreciated. Only expenses in EJ
64 are currently being done. There is no real controversy. Principals will receive all
65 attachments from the board budget sessions.

66 • SQS Survey

67 This survey is due next week.

68 • Enrollment Numbers

69 There was a small discussion regarding the public nature of enrollment numbers.

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71 **Executive Session**

72 Mike moved the team into executive session to discuss a matter regarding a school issue.

73

74 **Policies**

75 The Staff-Board Policy GBD was handed out to be used as a point of reference.

76 The wellness policy timeline was extended to get more feedback.

77

78 **Consent Agenda**

79 Judy moved and Linda seconded to approve the minutes from the December 1, 2005
80 meeting. Motion passed 14-0.

81

82 Meeting adjourned at 10:24 a.m.