

## GUIDANCE AND COUNSELING DEPARTMENT

### Essex High School

2 Educational Drive

Essex Junction, Vermont 05452

Phone: (802) 879-5515 Fax: (802) 879-5588

### MEMORANDUM

**TO:** Parents of 8th Grade Students  
**FROM:** Essex High School Counselors  
**RE:** Course Selection for the 2008-2009 School Year  
**DATE:** 17 January 2008

Course selection and scheduling for the next school year at Essex High School will begin soon. The purpose of this letter is to inform you of this process so that you will be better able to assist your student in making important decisions concerning his or her 2008-2009 courses.

#### CURRICULUM ORIENTATION FOR PARENTS OF INCOMING 9TH GRADERS

On **Tuesday, February 5, at 7:00 PM**, we will be hosting a program to familiarize you with the 2008-2009 EHS curriculum and to answer questions concerning your student's academic program. The agenda will be as follows:

7:00	Welcome and opening remarks	Mr. Robert Reardon, EHS Principal Ms. Louise Strong, EHS Asst. Principal - in the Auditorium
7:05	Departmental Presentations	EHS Department Heads - in the Auditorium
8:15	Questions and Answers	Department Heads, Administrators, and Counselors - in the Cafeteria

We hope that you will make every effort to attend this important and informative meeting.

#### SCHEDULING TIMELINE HIGHLIGHTS

Jan. 21	<b>6:00 PM - 8th Grade Parent Night at Georgia Middle School</b>
Jan. 29	<b>7:00 PM - Grand Isle "High School Fair"</b> (for Folsom, Grand Isle, North Hero, Alburg)
Feb. 1 - 13	Orientation to EHS courses for 8th grade students at <b>A. D. Lawton, Essex Middle, Westford Elementary, Alburg, Folsom, Georgia, Grand Isle, and North Hero Middle Schools</b> . The 9th grade counselors will meet with all 8th graders to discuss course options and the selection process. Students will receive an Essex High School 9th grade <i>Course of Studies</i> booklet and a <i>2008-2009 Essex High School Registration Form</i> . Parents are encouraged to review these with their students.
Feb. 5	<b>7:00 PM - EHS Curriculum Orientation for Parents of Incoming 9th Graders (see above)</b>
Feb. 15	<b>Deadline</b> for return of <i>Registration Forms</i> to <b>ADL</b>
Feb. 15	<b>Deadline</b> for return of <i>Registration Forms</i> to <b>Westford Elem.</b>
Feb. 15	<b>Deadline</b> for return of <i>Registration Forms</i> to <b>EMS</b>
*****	<b>Deadline</b> for return of <i>Registration Forms</i> to <b>all other middle schools</b> - Check with your middle school counselor.

Please take the time to review your student's course selections with him or her.

**You are a very important part of our scheduling procedures.** (over...)

## MINIMUM ACADEMIC REQUIREMENTS FOR EHS GRADUATION (Class of 2012)

English	4 Credits	Physical Educ	1 1/2 Credits**
U S History	1 Credit	Fine Arts	1 Credit
World Studies	1 Credit	Health	1/2 Credit***
Amer. Govt.	1/2 Credit	Foreign Lang	1 Credit
Soc. St. Elect	1/2 Credit	Computer Lit	1/2 Credit
Mathematics	3 Credits	Practical Arts	1/2 Credit
Science	3 Credits*	Electives	6 Credits

\* to include a physical science and a natural science - one *year* each; plus one *year* of another science course

\*\* to include 1/2 credit of Personal Fitness

\*\*\* taken after the 9th grade year

## PROMOTION REQUIREMENTS:

9th Grade to 10th Grade	- 5 Credits
10th Grade to 11th Grade	- 10 Credits
11th Grade to 12th Grade	- 16 Credits

## ADMINISTRATOR AND COUNSELOR ASSIGNMENTS

EHS Administrators are assigned the responsibility for students in certain classes. For the 2007-2008 school year, administrative assignments are as follows (next year's assignments have yet to be determined):

Grade 12	(A-F) Mrs. Louise Strong (G-N) Mr. Thomas Faris (O-Z) Ms. Lauren Kirby-Couillard
Grade 11	Mr. Faris
Grade 10	Ms. Kirby-Couillard
Grade 9	Ms. Strong

With a few exceptions, our school counselors are responsible for students in certain classes, or parts of classes. Specific high school counselor assignments for next year are yet to be determined. Counselors of present 8th grade students are as follows:

Albert D. Lawton Intermediate School	- Ms. Barbara Bloom
Essex Middle School	- Mr. Jeff Smith
Westford Elementary School	- Ms. Kim Morse

Alburg Community Educ. Center	- Ms. Regina Robbins
Folsom Education and Comm. Ctr.	- Ms. Mary Ann Fisher
Grand Isle Elementary School	- Ms. Katie Mayer
North Hero Elementary School	- Ms. Marilyn Ajami
Georgia Middle School	- Ms. Melissa Fisher

## ONE FINAL NOTE

Should you be unable to attend the February 5th EHS Curriculum Orientation meeting, or should you have any questions concerning the course selection process at EHS, please call your student's 8th grade school counselor.

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Phone: (802) 879-5515 Fax: (802) 879-5588

TO: Barbara Bloom, Jeff Smith, Kim Morse, Regina Robbins, Marilyn Ajami, Mary Ann Fisher, Katie Mayer, Melissa Fisher

FROM: Michelle Rath, Guidance Director

RE: Memo to Parents of 8th Grade Students

DATE: 17 January 2008

Attached, please find copies of the Essex High School **Course Selection for the 2008 – 2009 School Year** memo to parents of your 8th grade students.

Please make copies for each of your 8th graders to take home to their parents. If you need additional copies, please give us a call.

Thanks!

8THGRPAR